

Record of Decision by Executive

Monday, 12 May 2014

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| Portfolio | Health and Housing |
| Subject: | Award of Contract - Emergency Lighting Upgrading Works Contract at Frosthole Close and Garden Court |
| Report of: | Director of Environmental Services |
| Strategy/Policy: | |
| Corporate Objectives: | A Safe and Healthy Place to Live and Work |

Purpose:

To consider the tenders received and award of contract for the upgrade of the emergency lighting and associated removal of asbestos containing materials at two Council owned sheltered housing sites.

On the 2 December 2013 the Executive Member for Health and Housing considered a report and awarded the works. The successful contractor then withdrew their offer after failing to comply with the Terms and Conditions of Contract during the pre-contract stage. This report is provided for the Executive as the value of the award now exceeds that for an Executive Member individual decision and provides a recommendation based on the original tenders received. The project is to upgrade existing emergency and external lighting systems including removal of asbestos at two Council owned sheltered housing sites. The need for this work was identified by a recent fire risk assessment.

Options Considered:

As recommendation.

Decision:

RESOLVED that the tender submitted by the contractor which achieved the subsequent highest overall score, as detailed in the appended evaluation matrix and complied fully with FBC Terms and Conditions of Contract, be accepted and a contract awarded to this company.

Reason:

To ensure that the communal lighting meets current standards, is serviceable and maintains the value of the Council's assets.

Confirmed as a true record:

Monday, 12 May 2014

Councillor SDT Woodward
Executive Leader

FAREHAM

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| | |
|------------------------------|--|
| Portfolio | Leisure and Community |
| Subject: | Fareham Park Project Six Monthly Report |
| Report of: | Director of Community |
| Strategy/Policy: | Community Engagement Strategy |
| Corporate Objectives: | Strong and Inclusive Communities |

Purpose:

This report seeks to update the Executive on the progress of the Fareham Park initiative over the last six months and to briefly outline future activities planned for the area.

As an important corporate priority, the Fareham Park Project meets a number of the Council's corporate objectives. This report reviews the progress of the Fareham Park Project; an Officer and Member Steering Group which is tasked with identifying solutions and taking a co-ordinated approach to tackling the multiple issues associated with deprivation and poverty in the Fareham Park area of the Borough.

Options Considered:

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.
As recommendation.

Decision:

RESOLVED that the Executive:

- a) approves the matched funding of £5,000 from the Fareham Park Development budget, towards the 'Clued Up 2 Go' initiative;
- b) notes the progress of the Fareham Park Project;
- c) supports the new priority selected by the Steering Group;
- d) receives an annual update on the progress of the project, with the next report

being April 2015; and

- e) requests that the Executive Leader sends a strongly worded letter to Hampshire County Council to request that the land owned by the County, at 96 Highlands Road, be developed for community use as a matter of priority.

Reason:

To provide elected members, partners and the wider community with information on the progress and developments within this important priority area. This work continues to find solutions to tackle the effects of poverty and deprivation. As far as possible, it is hoped that this can be undertaken in partnership with local agencies and the local residents, for the benefit of the local community.

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| | |
|------------------------------|---|
| Portfolio | Leisure and Community |
| Subject: | Genesis Young People's Centre - Proposed New Management Arrangements |
| Report of: | Director of Community |
| Strategy/Policy: | Community Engagement Strategy |
| Corporate Objectives: | Strong and Inclusive Communities |

Purpose:

This report seeks to provide members of the Executive with details of the proposed new management arrangements for the Genesis Young People's Centre in Locks Health.

Genesis is a Youth Centre for young people in the Western Wards. The Centre opened in 1997. It was developed and is owned by Fareham Borough but since opening seventeen years ago, has been operated under a joint management agreement with Hampshire County Council. Under the terms of the agreement, Fareham Borough Council is responsible for the maintenance of the building, whilst Hampshire County Council has responsibility for managing and operating the Centre on a day-to-day basis and offering youth activities from the building for local young people.

This report provides information on how, by releasing Hampshire County Council from the existing Management Agreement, the proposed changes seek to enhance the operation of the centre, whilst creating greater opportunities for young people in the Western Wards of the Borough.

Options Considered:

Councillor K D Evans declared a non-pecuniary interest for this item as he is appointed as a Hampshire County Council representative to the Management Committee for the Genesis Young People's Centre. Councillor Woodward remained present at the meeting and took part in the discussion of the item.

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) notes that Hampshire County Council has agreed to terminate the Management Agreement in relation to Genesis and return the building to Fareham Borough Council, with effect from 31 May 2014;
- (b) agrees to grant Y-Services a tenancy at will (for up to two years) in return for developing and promoting a programme of youth activities from the centre;
- (c) requests the Leisure and Community Panel to review the proposed arrangements after 12 months of operation; and
- (d) agrees that Fareham Borough Council holds the funds for the Genesis Management Committee, pending a review of their constitution, enabling them to hold funds in their own right.

Reason:

It is anticipated that the new management arrangements proposed for Genesis will enable the Centre to operate more effectively for the local community, creating greater opportunities for local young people to access.

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| | |
|------------------------------|---|
| Portfolio | Public Protection |
| Subject: | Community Safety Strategy |
| Report of: | Director of Environmental Services |
| Strategy/Policy: | Community Safety Strategy |
| Corporate Objectives: | A Safe and Healthy Place to Live and Work |

Purpose:

This report details the Community Safety Strategy and Action Plan that each Community Safety Partnership is required by the Home Office to produce and sets out how Fareham's Partnership will tackle the identified priority crimes.

The Crime and Disorder Act 1998 requires Fareham Borough Council to work together with the statutory and invited partners to develop and implement a Strategy to reduce crime and disorder in the Borough of Fareham.

A Strategic Assessment was undertaken in 2013 and this identified the priority areas of work and enabled the development of a strategy and Action Plan to reduce crime, disorder and anti-social behaviour in the Borough over the next three years. This will be refreshed each year to ensure the plan is up to date, relevant, fit for purpose and focuses on the current issues. This analytical document informs the new Community Safety Strategy. The priorities that were identified and which are reflected in the current strategy are:-

- Providing Public Re-assurance
- Reducing Anti-social Behaviour
- Reducing Crimes Associated with Drugs and Alcohol
- Reducing Violent Crime including Domestic Violence
- Reducing Re-Offending

The Strategy has been developed by all the partners of Fareham's Community Safety Partnership and offers a fully joined up, multi-agency and targeted approach to community safety work in Fareham.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Community Safety Strategy 2014-2017 and the actions contained therein be endorsed by the Executive and be recommended to the Council for approval.

Reason:

Fareham Borough Council is a statutory member of Fareham's Community Safety Partnership. The development and implementation of the Strategy to reduce crime and disorder in the Borough of Fareham is a statutory requirement under the Crime and Disorder Act 1998.

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| Portfolio | Public Protection |
| Subject: | Food Safety Plan |
| Report of: | Director of Environmental Services |
| Strategy/Policy: | Food Safety Service Plan |
| Corporate Objectives: | A Safe and Healthy Place to Live and Work |

Purpose:

This report seeks approval of the Food Safety Service Plan for 2014/15.

The Food Standards Agency came into operation on 1 April 2000 and is responsible for the directing, monitoring and auditing of local authorities' work in respect of food law enforcement. The Agency requires local authorities to produce an annual Food Safety Service Plan, in line with guidance issued by the Agency, for delivery of its Food Safety Service. The Food Standards Agency requires each authority to produce a Food Safety Service Plan that details the food enforcement service that the Council provides and which should be approved by the Council and reviewed annually. This plan was presented to the Public Protection Policy Development and Review Panel on 11 March 2014. The Food Safety Plan is one of the Council's Corporate Strategies that requires annual approval by full Council.

Appendix A to this report contains the Council's proposed Food Safety Service Plan for 2014/15.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Food Safety Service Plan 2014/15, as detailed in Appendix A to this report, be endorsed by the Executive and be recommended to Council for approval.

Reason:

The Council is required by the Food Standards Agency to produce an annual Food Safety Service Plan to demonstrate it has adequate arrangements in place to meet its statutory obligations in respect of Food Safety.

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| | |
|------------------------------|---|
| Portfolio | Planning and Development |
| Subject: | Wallington Conservation Area Character Appraisal and Management Strategy: Adoption |
| Report of: | Director of Planning & Development |
| Strategy/Policy: | Conservation Area Assessments |
| Corporate Objectives: | Protect and Enhance the Environment |

Purpose:

This report summarises the outcome of public consultation on the draft Conservation Area Character Appraisal & Management Strategy for Wallington Conservation Area and proposes its adoption.

This report relates to the Council's programme for the review of the adopted conservation area character assessments. It recommends adoption of the revised Wallington Conservation Area Character Appraisal and Management Strategy which has taken into account the outcome of the draft document consultation and guidance produced by English Heritage.

Options Considered:

At the invitation of the Executive Leader, Councillor K K Trott addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees to:

- (a) the Wallington Conservation Area Character Appraisal and Management Strategy, as set out in Appendix B to this report, be adopted as evidence in support of the Fareham Borough Local Plan Review (June 2000) saved policies, the policies contained within the Fareham Local Plan Part 1: Core Strategy and the emerging policies of the Fareham Local Plan Part 2: Development Sites & Policies;

- (b) the preparation of an article 4 direction, as recommended in the character appraisal document, is supported. Delegated authority was granted by the Executive to the Executive Member for Planning and Development in July 2010 to make article 4 directions in accordance with the provisions of The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2010; and
- (c) grant delegated authority to the Director of Planning and Environment in consultation with the Executive Member for Planning and Development to make minor factual and formatting alterations, including updating of photographs where appropriate, prior to publication of the adopted document.

Reason:

To continue the Council's programme for re-appraisal of the adopted Conservation Area Character Assessments and the addition of a management strategy. These documents play a key role in helping to identify the heritage significance of conservation areas and in preserving and enhancing their character and appearance through the development management process and in liaison with statutory undertakers.

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| Portfolio | Policy & Resources |
| Subject: | Business Rate Discretionary Rate Relief |
| Report of: | Director of Finance & Resources |
| Strategy/Policy: | Finance Strategy |
| Corporate Objectives: | |

Purpose:

To consider changes to the Council's Business Rate Discretionary Relief Policy.

The Government has introduced a number of measures aimed to assist businesses suffering from the effects of flooding since 1 December 2013.

For Business Rates, these measures are set to be delivered via the Council's discretionary relief powers, under section 47 of the Local Government Finance Act 1988.

Whilst the Council already has an established policy for granting discretionary rate relief, the changes requested by Government will fall outside this policy. This report seeks to vary that local policy in order to incorporate the proposed changes.

The Government will fully reimburse local authorities for the local share of the discretionary relief granted, using a grant under section 31 of the Local Government Act 2003.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) to vary the Charitable Relief Policy to allow relief to be granted in the specific circumstances detailed in the report; and

(b) to delegate the award of the discretionary relief, as detailed in the report, to officers in accordance with relevant guidance issued by Government.

Reason:

To offer financial assistance to businesses who have suffered through flooding.

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| Portfolio | Policy & Resources |
| Subject: | Daedalus Innovation Centre - Provision of Solar Panels on Roof |
| Report of: | Director of Finance & Resources |
| Strategy/Policy: | Asset Management Plan |
| Corporate Objectives: | Dynamic, Prudent and Progressive Council |

Purpose:

The purpose of this report is to seek agreement to the installation of solar photovoltaic (PV) panels to the Daedalus Innovation Centre, with a view to maximising the return on the investment in this facility, saving electricity costs and reducing the Council's carbon footprint.

In 2011, the Executive approved funds to be used for installing solar panels on Council buildings. This report identifies an opportunity to install solar photovoltaic (PV) panels to the roof of the Daedalus Innovation Centre. If this opportunity is pursued, the electricity generated from the PV panels would be free, the Council would benefit from Feed In Tariff (FITs) payments, and there would also be a payment for unused electricity exported back to the National Grid. This would also contribute to a reduction in the Council's carbon emissions that would otherwise arise.

The recommended solution would require an initial investment of approximately £60,000, and give rise to an effective Return on Investment of 13%, and the cost of installation would be repaid within 7 years.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive;

- (a) Agrees to install PV panels on the roof of the Daedalus Innovation Centre;
- (b) Agrees that the total cost of this is met from the Council's Capital Fund Reserves, and;
- (c) Approves the procurement of PV panels from an approved installer through the Design and Build contract for the construction of the Innovation Centre.

Reason:

The proposal will be a sound financial investment in that it will produce income through the Feed-in tariffs and save on electricity costs which will benefit the Council's investment in the Innovation Centre. It will also contribute to the corporate priority to provide leadership to residents and businesses to reduce energy usage, conserve natural resources and save money.

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| Portfolio | Leisure and Community |
| Subject: | Young Citizen of the Year Award 2014 - 12-18 Year Old Category |
| Report of: | Director of Community Director of Community |
| Strategy/Policy: | Community Engagement Strategy |
| Corporate Objectives: | Strong and Inclusive Communities |

Purpose:

The report presents the nominations for the Council's Young Citizen of the Year 2014 award for category 12-18 years old.

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Citizen of the Year Award.

Over the last 17 years, the award has honoured 64 residents of the Borough, with nominations being received from all areas of Fareham.

This year, the Council has received 35 nominations. The winners of the 4-11 and 18+ categories were chosen at the April Executive.

In total, there were 12 nominations for the 12-18 category. However, these have been reduced to 3, as a number of the original nominations put forward contained exactly the same nomination reasons. This made it impossible to differentiate between the individual nominations and decide a winner at the April Executive. The person who put in the original 'group' nominations was subsequently contacted and they chose the 2 young people from the group who they thought were most deserving of the award. They have been included in this report for consideration along with another young resident of the Borough.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive approves that no more than 2 candidates be selected from the attached nominations as Young Citizen of the Year (12-18 year olds).

Reason:

The Citizen of Honour and Young Citizen of the Year Awards are valuable initiatives for rewarding local residents for their community service and for recognising the important contribution and difference that they have made to the lives of others. In the Young Citizen of Honour category, it also recognises young people who have overcome severe personal difficulties or who give up their time caring for family members or friends.

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